

Date \_\_\_\_\_

Preferred Interview Times \_\_\_\_\_

LAKE TRAVIS UMC PRESCHOOL EMPLOYMENT APPLICATION

PERSONAL:

Name \_\_\_\_\_ SS# \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

When can you begin work? \_\_\_\_\_

Current Employer \_\_\_\_\_ May we contact? \_\_\_\_\_

Hobbies/Interests \_\_\_\_\_

EDUCATION:	Name/Location	Dates Attended	Graduation Date/Major
High School/GED	_____	_____	_____
College	_____	_____	_____
Trade/Business	_____	_____	_____

Are you fluent/read/write any foreign language? \_\_\_\_\_  
Which languages? \_\_\_\_\_

EXPERIENCE: Former Employers: (List last three beginning with most recent)

Employer	_____	Phone	_____
Address	_____	Occupation	_____
Dates	_____	Salary\$	_____/Hr. Contact _____
Employer	_____	Phone	_____
Address	_____	Occupation	_____
Dates	_____	Salary\$	_____/Hr. Contact _____
Employer	_____	Phone	_____
Address	_____	Occupation	_____
Dates	_____	Salary\$	_____/Hr. Contact _____

Outline an ideal day for a group of children in a half-day preschool. (Age of group \_\_\_\_\_ )

If you could only have five (5) things in your classroom, what would they be?

What areas do you feel are most important to include daily for a group of children?

Which of these areas are you strongest in? In which areas are you weakest?

Describe one of the most frustrating experiences you have had with children.

Describe one of the most satisfying experiences you have had with children.

Do you have a young child(ren) who will be needing care? Yes \_\_\_\_\_ No \_\_\_\_\_

Name \_\_\_\_\_

D.O.B. \_\_\_\_\_

Name \_\_\_\_\_

D.O.B. \_\_\_\_\_

*continued--*

**CRIMINAL HISTORY:**

Have you ever been convicted of a misdemeanor? Yes\_\_\_ No\_\_\_

If yes, give details including date, place, nature of conviction, and disposition \_

Have you ever been convicted of a felony? Yes\_\_\_ No\_\_\_

If yes, give details including date, place, nature of conviction, and disposition.

Are you currently charged with (Indictment or Official Criminal Complaint by county District Attorney) a felony or misdemeanor? Yes\_\_\_ No\_\_\_

If yes, give details including type of charges.

If I am considered for employment with Lake Travis UMC Preschool, I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for my immediate dismissal. I understand and agree that my employment is for no definite period of time and, regardless of the date of payment of my wages, may be terminated at any time without any previous notice.

I acknowledge that I am aware that no one who has been convicted within the preceding ten years of any misdemeanor classified as an offense against the person or family or of public indecency, or of a felony classified as an offense against the person or family or of public indecency, or a violation of the Texas Controlled Substances Act may serve in any capacity where there is contact with children.

I acknowledge that I am aware that any employee or other person must be reassigned or removed from any contact with children if any of the following is returned:

- o An indictment alleging commission of a misdemeanor classified as an offense against the person or family or public indecency.
- o An indictment alleging commission of a felony classified as an offense against the person or family or public indecency, or of the Texas Controlled Substances Act .
- o An official criminal complaint accepted by a district or county attorney alleging commission of a misdemeanor classified as an offense against the person or family or public indecency.

I certify that the information on this form is true and correct to the best of my knowledge. I understand that all information may be verified by the Director or the Texas Department of Protective and Regulatory Services.

Signature \_ \_ \_ \_ \_

Date

*In addition to this application, you must return the attached Affidavit for Applicants after it has been notarized*

